

AINTREE VILLAGE PARISH COUNCIL

From: The Clerk (526 8866)
To: Parish Councillors

2 September 2008

There will be a meeting of the Parish Council on Monday 8 September 2008 at 7.00pm in the Assembly Room. I hope you will be able to attend but apologies may be given to me in writing or by telephone.

Prior to the commencement of the formal business, the Chairman will formally inform the Parish Council of the passing of past Councillor Jack Rooney to be followed by a minute's silence of respect. There will be an open forum during which the public may petition the Parish Council.

Agenda

4659 Declarations of interest

4660 Apologies for absence

4661 Minutes of the meeting held on 11 August 2008

To:

1. receive the minutes as a correct record (already circulated)
2. authorise the Chairman to sign the minutes
3. consider any progress reports arising from the minutes

4662 To dispose of the following business from the last meeting:

	Details
1	The New "Ain Tree" – plaque and wording

4663 Clerk's action

To note the following actions taken since the last meeting:

	Details
1	Approved hiring of scaffolding to replace damaged grill on changing rooms - £150 plus VAT
2	Refused request for two football matches before 1 September 2008
3	Agreed football match on 31 August 2008 – Over The Hill Mob
4	Wrote to Sefton Council – illegal advertising signs Ormskirk Road
5	Wrote to Salsa Kingdom and Boots – illegal advertising signs Ormskirk Road

4664 LALC Conference, Chorley, 3/5 October 2008

To consider any further representation

4665 2008 Civic Award

To consider any nominations

4666 Park and Safety Issues

To consider the following:

	Details
1	Park Manager's report
2	Member of the public locked in the park – Saturday 16 August 2008
3	Football match – Sunday 17 August 2008
4	Use of public toilets

5	Bowling green not open for match – Friday 29 August 2008
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4667 Correspondence

To consider the following:

	Details
1	Councillor J Rooney – resignation from the Parish Council
2	Sefton Council – repairs to Ormskirk Road and Aintree Lane
3	NALC – alternative names and styles for parish councils
4	LALC – planning training event – 29 October 2008
5	DEFRA – appointments to The Commission for Rural Communities
6	Great Eccleston Parish Council – Parish Clerk vacancy
7	Children with Leukaemia – request for funding
8	Merseyside Fire Support Network – SPARC event
9	Councillor A Robertson – Park Ranger scheme
10	Councillor A Robertson – double rating
11	Sefton Council – verge replacement in Oriel Drive
12	Northwest Forestry Framework Forum, Preston – 6 October 2008
13	Sefton Council – draft green space strategy
14	Sefton Council – Haileybury Avenue
15	Sefton Council – tactile surface in Wango Lane
16	LALC – accounts for 2007/2008
17	LALC – Certificate in Local Council Administration
18	LALC – national minimum wage increase
19	Sefton Council – Village In tables
20	Sefton Area Partnership of Local Councils – meeting on 30 September 2008
21	Merseytravel – meeting of TravelSafe Board – 4 September 2008
22	Sefton Council – Bargain Booze licence application

4668 General Matters

To consider the following raised by Parish Councillors and the Clerk:

	Details
1	Water rates and other charges (Chairman)
2	Subscription to the Sefton Partnership of Local Councils (Chairman)
3	Ormskirk Road – overhanging trees (Chairman)
4	Web site update (Councillor Mitchell)
5	Bus parking by private houses – Aintree Station (Councillor Mitchell)
6	Review of model agenda in relation to any other business (Clerk)
7	Annual review of free tennis and golf (Clerk)

4669 Vacancy for a Parish Councillor

To consider co-option

4670 Planning matters

To consider the following:

	Application Number	Details
1	0424	Approval for extension – Mill Farm
2	0438	Approval for gable end and extension – 40 Lancing Drive
3	0545	Application for erection of a new entrance porch at the front and the layout of

		car parking spaces and associated landscaping – Holy Rosary Primary School
4	0556	Application for advertisement consent – PC World
5	0575	Application for air conditioning plant – Boots 7 Racecourse Retail Park
6	0582	Application for three trolley bays – unit 4 Racecourse Retail Park – Marks and Spencer
7	0583	Application for advertisement consent – unit 4 Racecourse Retail Park – Marks and Spencer
8	0578	Application for extension – 9 Repton Grove
9	0429	Approval for extension – 11 Davenhill Park
10	0469	Approval for garage – 27 Greenside Avenue
11	0629	Application for extension – 1 Greenside Avenue
12	0493	Approval for extension – 55 Altway
13	0502	Approval for garage and extension – 23 Bull Bridge Lane
14	0556	Approval for advertisement consent – PC World

4671 Financial matters

To consider:

- 1) the following invoices for payment:

Payee	Details	Amount £-p	Cheque no.
1. Natwest Autopay	Payroll 6 September 2008	4,214.16	D/D
2. HMR & C	Tax/Ni September 2008	1,385.96	5032
3. Kirkby Skips Ltd	Skip Hire 15 August 2008	141.00	5033
4. Netsolva	Website upkeep	45.00	D/D
5. Cheque cancelled	Cheque cancelled	-	5034
6. United Utilities	Water charges May/ August 2008	76.79	5035
7. Chemical/Agricultural Services	Berthroyd Knapsack	99.87	5036
8. Tubular Access Services	Scaffolding Tower	176.25	5037
9. R G Harris	Stamps/Stationery	3.84	5038
10. K Ellis	Stamps/Stationery	17.95	5039
11. Ormskirk Oils	Gas Oil	156.45	5040
12. Aitkens	Dedicate 250ml	182.13	5041
13. R Atherton	Mileage	206.62	5042
14. R G Harris	Cartridge for laser printer	49.99	5043
15. Petty cash	Petty cash	68.42	5044
16. J Harkins	Card and gift for the Clerk	21.00	5045

- 2) the attached budget monitoring report for July 2008.

4672 Chairman's communications

4673 Dates of next meetings

To note the following, all to commence at 7.00pm:

22 September 2008
13 October 2008
27 October 2008
10 November 2008
24 November 2008
15 December 2008
12 January 2009

26 January 2009
 9 February 2009
 23 February 2009
 9 March 2009
 23 March 2009
 14 April 2009 Annual Parish Meeting to be followed by a Parish Council meeting
 27 April 2009
 11 May 2009 Annual General Meeting

Aintree Village Parish Council
July 2008 budget monitoring report

<u>Budget head</u>	2008/2009 budget £	Four monthly budget £	4 months' expenditure £
1. Wages	70,000	23,333	20,321
2. Heat, light & telephone	2,500	833	898
3. Water	2,000	667	59
4. Repairs & renewals *	10,000	3,333	9,030
5. Bank charges	500	167	96
6. Loan repayments	14,200	4,733	0
7. Sundries	15,000	5,000	1,312
8. Purchases	20,000	6,666	13,403
9. Mileage	500	167	69
10. Section 137	2,000	667	2,950
11. Altside Business Village membership	2,500	833	2,500
Totals	£139,200	£46,400	£50,638

* Mainly park expenses and includes RA's budget of £8,150

Fencing of £1,307 included in this total (Repairs/renewals)

Breakdowns

Sundries

	2008/2009 budget £	Four monthly budget £	4 months' expenditure £
12. Audit Fees (internal/external)	1,600	533	150
13. Charity Dinner tickets	800	267	20
14. Chairman's allowance	500	167	250
15. Civic Service awards	500	167	0
16. Civic Service refreshments	1,200	400	0
17. Clerk's expenses	1,000	333	25
18. Conference/training fees	1,200	400	20
19. Membership fees	1,400	467	700

20. Mileage	1,200	400	11
21. Parish Councillors' expenses	1,700	567	44
22. Refreshments	1,200	400	0
23. RFO expenses	800	267	9
24. Stamps/refreshments	700	233	83
25. Web site	1,200	400	0
Totals	£15,000	£5,000	1,312

General park expenses

	2008/2009 budget £	Four monthly budget £	4 months' expenditure £
26. Alarm maintenance	1,000	333	111
27. Cleaning materials	200	67	0
28. Fire equipment inspection	300	100	0
29. Fuel for machinery	350	117	111
30. Health and safety inspections	300	100	267
31. Professional fees	500	167	0
32. Repairs/Materials for Repairs	5,000	1667	2,097
33. ROSPA play equipment inspection	300	100	0
34. Sefton Security	120	40	536
35. Taxis	320	107	324
36. Zurich Insurance	7,300	2433	8,117
<u>Total</u>	£15,690	£5,230	11,563

Park maintenance

	2008/2009 budget £	Four monthly budget £	4 months' expenditure £
37. Fertiliser	2,000	667	364
38. Grass Seed	1,500	500	2,300
39. Hedge/tree cutting	2,000	667	0
40. Lawnmower repairs	1,200	400	169
41. Lawnmower service	1,000	333	500
42. Paint	500	167	127
43. Plants/flowers	1,000	333	0
44. R Atherton budget fencing			4,545
45. Skip hire	1,500	500	480
46. Tractor repair	800	267	0
47. Tractor service	810	67	0
48. Work wear	500	167	0
49. Feed	1,500	500	0
<u>Total</u>	£14,310	£4,770	8,485

Income

	2008/2009 budget £	Four monthly income £	4 months' income £
50. Bowls	500	167	191
51. Donations	150	49	16
52. Football	600	200	157
53. Golf	0	0	0
54. Tennis	0	0	0
55. Sefton Council Double Rating	11,000	3667	0
56. Precept	125,000	41667	100,000
57. Vat collected from receipts	187	63	60
58. Vat refunded	4,500	1500	567
Totals	£141,937	£47,313	£100,991

As at 31 July 2008, the Parish Council had cash in hand of £152,124 in:

- £21,752 – current account
- £130,332 – capital reserve account
- £40 – petty cash

Repairs/Renewals and Purchases are broken down as Park General Expenses/Maintenance Expenses Green to give an overall total of £30,000.

Pence figures did not appear for ease of reading so totals will not necessarily balance.