

AINTREE VILLAGE PARISH COUNCIL

From: The Clerk (526 8866)
To: Parish Councillors

23 March 2010

There will be a meeting of the Parish Council on Monday 29 March 2010 at 7.00pm in Aintree Conservative Club. I hope you will be able to attend but apologies may be given to me in writing or by telephone. Would you please bring with you the previously circulated model standing orders for discussion under agenda item 5043.

There will be an open forum prior to the commencement of the formal business during which the public may petition the Parish Council.

Agenda

5031 Declarations of interest

5032 Apologies for absence

5033 Resignation of Mr R Barber

To note that Mr Barber resigned as a member of the Parish Council on 7 March 2010

5034 Vacancies for parish councillors

To consider co-option

5035 Clerk's action

To note the following action taken since the last meeting:

| | Details |
|---|--|
| 1 | Asked Sefton Council for an urgent review of the condition of Haileybury Avenue and the service road around the shops by Bradfield Avenue with a view to moving them higher up the planned maintenance programme for 2010/11 |

5036 Minutes of the meeting held on 22 February 2010

To:

1. receive the minutes as a correct record; please see attached on green paper
2. authorise the Chairman to sign the minutes
3. consider any progress reports arising from the minutes

5037 Park and safety issues

To consider the following:

| | Details |
|---|---|
| 1 | Playbuilder grant; update |
| 2 | Use of the park by 'Redeeming Our Community' |
| 3 | Sefton Council; request to use the park for the council's 'Free and Active' programme |
| 4 | Applications to use the bowling green, summer 2010, fee per match and the Parish Council's annual bowls match |
| 5 | Assembly Room damage; to consider the Chairman's report: <ol style="list-style-type: none">1. On 16 March I asked Aviva, the Parish Council's insurers, to get contractors on site as a matter of urgency.2. Due to continual delays with the insurer's contractors I subsequently requested that we start the work ourselves.3. Came & Co, our insurance brokers, agreed to this as they appreciated how much we |

| | |
|--|---|
| | <p>had been let down by lack of communication and incorrect advice.</p> <ol style="list-style-type: none"> 4. Electricity supply was restored and the Park Manager secured the services of a plumber who agreed to carry out all repair work, including the pavilion sink and all water diversions in meeting room; we were told the repair to the burst pipe work (there were a total of four separate bursts in meeting room) was not covered under policy, only damage resulting from it. However, Came & Co has asked for a copy of the invoice for this work and will endeavour to have the costs reimbursed because of the appalling service the Parish Council has received. 5. Previously, pipes were fed across the ceiling for no apparent reason. Plumbing is all now at floor level which means the Parish Council should not have another roof burst. The plumber has also located the stop cock for the meeting room; this was hidden behind the cupboards and was seized but now repaired. The water supply can now be isolated in future winters. 6. On 19 March 2010, I met the Park Manager and the contractors to discuss potential progress. I also met representative of Allied Carpets who will be supplying and the fitting new carpets/floor covering. 7. Staff were back in work on 18 March and the changing rooms were back to full use on 20 March, much to the delight of the teams. 8. A plasterer has been contracted to do all roof space insulation, ceiling and wall repairs; this work started on 19 March. New plaster will need time to dry out prior to painting and will be within the remit of the joiner. 9. A joiner has been hired to fit new kitchen units in the meeting room and to install a work surface with storage in small office for photocopier/phone with tower storage for the COMTECHSA and H & S files. He will also fit Yale and Mortice locks to the back door to give alternative access should power fail and we cannot open the front door shutter. 10. The Clerk and I will be meeting an office furniture supplier on 25 March to see samples of tables and chairs; all old furniture was written off. 11. I will purchase a new photocopier, phone and general office sundries which were all written off due to water damage. 12. It is envisaged all works with carpets fitted will be completed by mid April meaning the Annual Parish meeting will be held in the newly refurbished room. I will issue a press release with photograph regarding this nearer the time. 13. It has been suggested we have annual photographs taken of the full council to display in meeting room. |
|--|---|

5038 Financial matters

To consider

- 1) the budget monitoring report for February 2010; please see attached numbered 5038 on buff paper
- 2) the following invoices for payment:

| | Payee | Details | Amount £-p | Cheque no/ payment method |
|---|-------------------------------|---|---------------|---------------------------------|
| 1 | NatWest | Autopay charges | 5.50 | DD |
| 2 | Clerks/Councils | Annual magazine subscription charge | 11.00 | 5285 |
| 3 | HMR & C | Tax/NI March 2010 | 1,165.83 | 5286 |
| 4 | Natwest Autopay | Wages 6 March 2010 | 4,255.52 | DD |
| 5 | T J Baldwin | Mileage | 85.16 | 5287 |
| 6 | PWLB | Half year loan repayment charge | 7,099.26 | DD |
| 7 | United Utilities | Water charges November 2009/February 2010 | 274.75 | DD |
| 8 | Lancashire Association (LALC) | Annual subscription | 739.59 | 5288 |
| 9 | Natwest | Bank charges March 2010 | 17.26 | DD |

| | | | | |
|----|---------|----------------------------|-------|----|
| 10 | Natwest | Bank charges February 2010 | 10.98 | DD |
|----|---------|----------------------------|-------|----|

| | | | | |
|----|-----------------|---------------------------------------|--------|------|
| 11 | SLCC | Conference fee | 52.88 | 5289 |
| 12 | Sefton Council | Security visits 10/11 January 2010 | 70.50 | 5290 |
| 13 | Euphony | Telephone calls | 3.81 | DD |
| 14 | Jenkinsons | Stationery/ink cartridges | 106.17 | 5291 |
| 15 | Netsolva | Monthly website maintenance | 45.00 | SO |
| 16 | Euphony | Telephone calls | 3.53 | DD |
| 17 | CPRE | Annual subscription | 29.00 | 5292 |
| 18 | R G Harris | Expenses; 24 February/ 3 March 2010 | 17.02 | 5293 |
| 19 | PS Gas Services | Plumbing services for insurance claim | 860.00 | 5294 |

5039 Correspondence

To consider the following:

| | Details |
|----|---|
| 1 | Aintree Davenhill School; request to nominate a person to the governing body |
| 2 | Aintree Business Village Partnership; Christmas lights on the three shopping centres |
| 3 | Sefton Council; outcome of the Strategic Housing Land Availability Assessment (SHLAA) particularly in respect of land to the rear of 40 School Lane and the house adjacent to Mill Farm in Bull Bridge Lane |
| 4 | Sefton Council; outcome of the Employment Land and Premises Study (ELPS) particularly in respect of the Aintree Racecourse Retail and Business Park |
| 5 | Merseyrail Ltd; litter on embankments at Old Roan station |
| 6 | LALC; March 2010 newsletter |
| 7 | LALC; Power of Well-being workshop on 2 June 2010, £25 |
| 8 | LALC; new councillors training course on 10 and 24 July 2010, £30 for each module |
| 9 | LALC; freedom of information and data protection workshop on 8 July 2010, £25 |
| 10 | NHS Sefton; Walk-in Centre |
| 11 | Energy Saving Trust; Green Communities |
| 1 | Campaign to Protect Rural England (CPRE); 2009 annual report and AGM on 17 April 2010 |
| 2 | |

5040 General matters

To consider the following general matters raised by Parish Councillors and the Clerk:

| | Details |
|---|--|
| 1 | Altside Business Village Partnership; to request the Parish Council to consider a phased withdrawal of membership by making the following contributions: £2,500 for 2010/11, £1,250 for 2011/12 and £0 for 2012/13 due to the partnership's original arrangement being that it should become self-financing when it was formed in 2002 (Councillor Duggan) |
| 2 | Area Committee; outcomes from meeting of 18 March 2010 (Councillor Baldwin) |
| 3 | Aintree Village Neighbourhood Watch; outcomes from the AGM (Councillor Baldwin) |
| 4 | Society of Local Clerks one day conference; outcomes (Councillor Baldwin) |
| 5 | Web site (Clerk) In February 2010: 1) 157 people accessed the web site; 78 from the UK, 28 from the USA, 2 from Australia, 1 from Cyprus, 1 from Ireland, 1 from Germany, 1 from Rumania, 1 from Bulgaria with 44 unknown 2) they visited the site 168 times and viewed 766 pages |

5041 Parish Plan

To consider draft plan and questionnaire; please see attached numbered 5041 on white paper

5042 Planning matters

To consider the following:

| | <u>Application Number</u> | <u>Details</u> |
|---|---------------------------|--|
| 1 | S/2010/0025 | 2 Lincoln Drive; approval for a two storey extension to the side after demolition of the existing extensions together with a single storey extension to the front of the house incorporating a porch |
| 2 | S/2010/0166 | 23 Denstone Avenue; application for the erection of a single storey extension to the front and side of the dwelling house |
| 3 | S/2010/0200 | Unit 2 Racecourse Retail Park; application for the construction of an extended mezzanine floor after the removal of the existing mezzanine |

5043 Standing Orders

To carry out a review of the new model standing orders

5044 Chairman's communications

5044 Any other business

5045 Press relations

5046 Dates of meetings in 2010

To note the following meetings, all to commence at 7.00pm:

- 26 April Annual Parish Meeting followed by a Parish Council meeting
- 17 May Annual Meeting
- 21 June
- 26 July 2010
- 23 August
- 27 September
- 25 October
- 22 November
- 13 December

**Aintree Village Parish Council
February 2010 budget monitoring report**

Expenditure

| Budget head | 2009/10 budget £ | Eleven months' expenditure £ | Balance £ |
|------------------------------|------------------------|---------------------------------------|------------------|
| 1. Altside Business Village | 2,500 | 2,500 | 0 |
| 2. Bank charges | 500 | 294 | 206 |
| 3. Capital expenditure | 59,560 | 55,975 | 3,585 |
| 4. Loan repayments | 14,200 | 7,099 | 7,101 |
| 5. Mileage | 500 | 413 | 87 |
| 6. Sundry expenses | 15,400 | 12,540 | 2,860 |
| 7. General park expenses | 7,020 | 4,026 | 2,994 |
| 8. Maintenance expenses park | 10,000 | 9,080 | 920 |
| 9. Section 137 grants | 1,000 | 725 | 275 |
| 10. Utilities | 3,000 | 2,660 | 340 |
| 11. Salaries/wages | 68,000 | 61,577 | 6,423 |
| Totals | £181,680 | £156,889 | £24,791 |

Income

| | 2009/10 income £ | Eleven months' income £ | Balance £ |
|--|------------------------|----------------------------------|------------------|
| 12. Bank interest | 200 | 0 | -200 |
| 13. Bowls | 400 | 522 | +122 |
| 14. Donations/refunds | 20 | 40 | +20 |
| 15. Football | 600 | 870 | +270 |
| 16. Sefton Council double rating | 13,450 | 16,774 | +3,324 |
| 17. Precept | 125,000 | 125,000 | 0 |
| 18. VAT collected from receipts | - | 293 | +293 |
| 19. VAT refunded | - | 8,354 | +8,354 |
| 20. Area Committee contribution and sundry receipts | 3,860 | 4,564 | +704 |
| Totals | £143,530 | £156,417 | +£12,887 |

As at 28 February 2010, the Parish Council had cash in hand of £99,541 after adjusting for unpresented cheques of £1,502 as follows:

- £27,356 – current account
- £72,085 – capital reserve account
- £100 – petty cash

The effective balance is £95,941 due to provision being made for the committed section 137 grant of £3,600 and would reduce further to £71,150 should the Parish Council spend exactly

the remaining expenditure balance of £24,791. Pence figures did not appear for ease of reading so totals will not necessarily balance.

AINTREE VILLAGE PARISH COUNCIL
PARISH PLAN QUESTIONNAIRE

5041

Introduction

What is a Parish Plan? A Parish Plan is a document that sets out how a community would like to develop in the future; it can include short term and long term projects that could be implemented in a community that will benefit all who live and work in a particular community and those who visit it.

Why do we need a Parish Plan? We need a Parish Plan for the following reasons:

1. To make known the views of a local community.
2. To inform Area Management.
3. To influence and inform Sefton Council strategies such as the Core Strategy and the Community Strategy.
4. To establish/improve partnership working.

History

The first written record of Aintree (the lone tree) dates from about 1200. During the middle ages, Aintree was an agricultural landscape of mixed arable and livestock farmland, meadows and orchards watered by the River Alt. Valley, Mill and Moss Farms surrounded the hamlet of Aintree where School Lane and Mill Square now are. Grassy hedge-lined tracks (green lanes) connected the settlements of Thornton, Melling, Walton and Croxteth Park. The nearest highway was almost a mile away following the present A59 route from Walton to Ormskirk. The Old Roan public house which dates from around 1600 was a coaching inn and staging post with livery stables and a smithy's shop.

The Liverpool to Preston road was turn piked in 1771 and the canal from Liverpool to Wigan was opened in 1774. The Grand National steeplechase was first run in 1839. The railway from Liverpool to Preston was constructed in 1849 with a station at the Sefton Arms public house, now the Red Rum Bar and Grill. The Old Roan halt was built and paid for by Vernons Pools between the two world wars. The Parish Council was formed in 1895. The first of the characteristic Sefton Building Company's semi-detached houses around Bradfield Avenue, Keble, Radley and Oriel Drives as far as Sedbergh Avenue were built in 1935. The M57 motorway arrived in 1974, six years before the M58 motorway opened. In 1999, the Parish Council secured permission from Sefton Council to revert to the original and historic name of Aintree Village. By this date, the village population had multiplied twenty-five times since 1899 as a result of the suburbanization of Liverpool City and Bootle.

Aintree Village Parish Council formed a Parish Plan Steering Group to help develop a Parish Plan for Aintree Village. Although the steering group will help to develop the Parish Plan, the Parish Council stresses that the Parish Plan belongs to the residents of Aintree Village. The Parish Council will bring together the thoughts, ideas, wishes and comments of residents and finally assist in compiling the Parish Plan in full agreement with residents; however, due to the current financial and economic climate, funding may be difficult to attain for several projects but the Parish Council feels that this should not prevent the formation of a Parish Plan. The Parish Council fully accepts that it is imperative that it does not impose a Parish Plan and it must seek the opinions of residents and that formal consultation processes must be adopted in order to ensure that it captures the potential ideas and wishes of all who live in our Parish. The Parish Council accepts that it does not

have all the answers but by engaging with as many people in the parish, it believes that a Parish Plan will be created that will include potential short and long term projects that will benefit all who live, work and visit the Parish.

Potential Proposals for a Parish Plan

The Parish Council has collated a number of potential proposals that could be adopted and included in the Parish Plan as shown below and which you may wish comment on:

Upgrading of Harrow Drive park

.....
.....

Aintree in Bloom

.....
.....

Walk-in-Health Centre

.....
.....

Accommodation for the elderly

.....
.....

Circular bus service linking the Parish's two railway stations, Asda, the library and Wango Lane

.....
.....

Preserving existing facilities e.g. post office/library/green areas/grassed verges/roads/pavements

.....
.....

Second/new railway station between Aintree and Kirkby

.....
.....

Improving policing cover for Aintree Village

.....
.....

Improvement of traffic measures to include Aintree Lane/Ormskirk Road/Altway/Wango Lane/ Molyneux Way and the installation of two pedestrian crossings by Altway shops and at the Altway/Molyneux Way junction

.....
.....

Refurbishment of 'grot spots' including Old Roan railway embankment/Handcock's Bridge/Melling Road

.....
.....

Your comments, wishes, ideas and proposals for a parish plan

As stated, the Parish Plan belongs to the residents of Aintree Village, so the Parish Council would like to hear from you with your comments, wishes, ideas and proposals that could be included in the Parish Plan. Below is a section that you can use to tell the Parish Council what you would like to see included; once completed, please detach and drop it into either:

Altway Foodstores Ltd, Churchill Shopping Centre, Altway or Aintree Library

by 30 July 2010

After the Parish Council has collated the feedback, a public meeting will be organised so that the feedback can be considered by residents. Details of the meeting will be made via the Aintree Ratepayers' Newsletter, on the Parish Council's notice boards, in the local press and on the website at www.AintreeVpc.org.uk

Comments.....
.....
.....
.....

Resident's
name.....

Address.....
.....

Telephone
number.....