

AINTREE VILLAGE PARISH COUNCIL

From: The Clerk (526 8866)
To: Parish Councillors

21 April 2009

The Annual Parish Meeting will be held on Monday 27 April 2009 at 7.00pm in the Assembly Room; the Chairman will report on the work of the Parish Council in the past year and answer parishioners' questions.

There will be a meeting of the Parish Council on Monday 27 April 2009 commencing immediately upon the conclusion of the Annual Parish Meeting; I hope you will be able to attend but apologies may be given to me in writing or by telephone.

Agenda

4846 Declarations of interest

4847 Apologies for absence

4848 Minutes of the meeting held on 16 March 2009

To:

1. receive the minutes as a correct record; please see attached on green paper
2. authorise the Chairman to sign the minutes
3. consider any progress reports arising from the minutes

4849 Disposal of business from the last meeting

	Details
1	Progress of the updating of NALC's model Standing Orders
2	Rattling grid in Ormskirk Road by its junction with Copy Lane
3	Ormskirk Road litter problem
4	Cleanliness of footpaths in the Parish

4850 Clerk's action and report

To

- 1) note the following actions taken since the last meeting:

	Details
1	Wrote to LALC regarding the progress of the updating of NALC's model Standing Orders
2	Wrote to Sefton Council regarding rattling grid in Ormskirk Road by its junction with Copy Lane
3	Wrote to Sefton Council regarding the replacement of litter bins in Wango Lane and Sherwoods Lane
4	Wrote to the Highways Agency concerning long standing lights out around Switch Island
5	Wrote to Sefton Council regarding various street lights and pot holes
6	After consulting the Chairman, agreed that the Union Flag be flown at half mast on 15 April 2009 to commemorate those who died at Hillsborough on 15 April 1989
7	Agreed to request to use the Assembly Room by Davenhill United on 23 April 2009 for their AGM at a fee of £10
8	Wrote to the Chief Constable asking if security personnel can police public roads
9	Ordered two tickets at £10 per each for Sefton Council's Annual Civic Dinner on 14 May 2009 for the Chairman elect and her guest
10	After consulting the Chairman, agreed no representation at Sefton Council's Overview and Scrutiny Working Group meeting on 28 April 2009 to discuss watercourse maintenance and flooding but requested that the Parish Council be kept informed of these matters, particularly any that might affect the Parish

11	Sought quotations from AON Limited and Came and Company Parish Council Insurance for the Parish Council's insurance cover
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2) consider attached report marked 4850 (2) on ivory paper

4851 Park and safety issues

To consider the following matters:

	Item
1	Minutes of the Park Committee held on 16 April 2009; please see attached marked 4851 (1) on green paper
2	Review of the procurement policy in the light of the Park Committee's delegated limit of £250
3	To consider quotation of £975 for landscaping the area next to the pavilion including the building of an ornamental dwarf wall part siding with composter bay and concrete ramp up to composter bay with void to be filled with top soil to level of new wall; the kick ball wall previously agreed at £2,080 will no longer be required due to new hard play area fencing

4852 Financial matters

To consider

1) the following invoices for payment:

	Payee	Details	Amount £-p	Cheque no/ payment method
1	Handscon	Outstanding amount to inv 006-2009	43.91	5137
2	Euphony	February calls	4.73	DD
3	Scottish Power	Electricity – playing fields	144.21	DD
4	Scottish Power	Electricity – changing rooms	394.00	DD
5	Aitkens	Line marker	101.21	5138
6	Turners	Turners lawnmower repair	115.86	5139
7	Kirkby Skips	Skip Hire 17 March 2009/1 April 2009	276.00	5140
8	Communicorp	Clerks Councils annual subscription	10.00	5141
9	United Utilities	Half year waste water charge	607.80	5142
10	Scottish Power	Electricity – bowls pavilion	13.76	DD
11	Turner Groundcare	Pressure washer/blower purchase	541.86	5143
12	LALC	Annual subscription	719.84	5144
13	Earl Haigh Fund	Wreath for Remembrance Service	18.50	5145
14	Netsolva	March 2009 payment website	45.00	SO
15	Netsolva	April 2009 payment website	45.00	SO
16	Asda	Fuel – March 2009	35.59	DD
17	Natwest	Bank charges	30.20	DD
18	K Ellis	Expenses – refreshments and stamps	9.94	5146
19	Natwest Autopay	Payroll 6 April 2009	3,990.16	DD
20	HMR&C	Tax/NI April 2009	1,308.43	5147
21	Euphony	March 2009 telephone calls	5.02	DD
22	R Atherton	Guttering	114.04	5148
23	R Atherton	Petty cash – spent/increase to £100	100.00	5149
24	R Atherton	Petty cash items purchased	23.56	5150
25	R Brownbill	Supply and fit new gates	2,020.00	5151
26	A Hulme	Renovation of football pitch	2,500.00	5152
27	PWB	Paving behind Assembly Room etc	5,950.00	5153
28	R G Harris	Expenses: £51.40; telephone line reimbursement: £20.99; telephone calls reimbursement: £15.00	87.39	5154
29	Aitkens	Seed and feed	288.63	5155

30	L Green	Mileage	8.21	5156
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- 2) the budget monitoring report for March 2009; please see attached marked 4852 (2) on white paper.

4853 Correspondence

To consider the following:

	Details
1	Councillor M Duggan: withdrawal of resignation from the Parish Council
2	Councillor A Robertson: increase in double rating grant for 2009/2010
3	Councillor A Robertson: Aintree Library security issues
4	LALC: March 2009 Newsletter
5	LALC: Councillor M Duggan and Mr B Duggan selected to attend Buckingham Palace Garden Party on 14 July 2009; to consider level of travelling, accommodation and subsistence support
6	LALC: Power of Well-being workshop on 3 June 2009
7	LALC: Quality Parish Council Scheme workshop on 18 June 2009
8	LALC: Employment Briefing on The Employment Act 2008
9	LALC: Freedom of Information and Data Protection workshop on 1 July 2009
10	LALC: New Councillors Training workshops on 4 and 21 July 2009
11	Sefton Council: maintenance of the non-operational railway bridge over Aintree Lane
12	Sefton Council: Core Strategy and possible joint meeting with Melling Parish Council on 12 May 2009
13	Liverpool PCT: building work for Aintree Park Group Practice's new surgery to commence in summer 2009
14	Sefton Council: installation of the new Mayor and Annual Civic Dinner on 14 May 2009
15	Sefton Council: Watercourse maintenance and flooding – Overview and Scrutiny Working Group meeting on 28 April 2009
16	Sefton Council: playbuilder grant
17	Equality and Human Rights Commission: Public Sector Duties

4854 General matters

To consider the following general matters raised by Parish Councillors and the Clerk:

	Details
1	Area Committee on 19 March 2009; to consider outcomes (Councillor Baldwin)
2	Outcome of traffic site meeting: Mostyn Avenue/Aintree Lane junction and Ormskirk Road held on 24 April 2009 (Councillor Payne)
3	Aintree Lane traffic queues (Councillor Green)
4	Barges using canal/Handcock's Bridge causing car queues (Councillor Green)
5	Mr M Bleasdale; request for funding for flower beds (Councillor Green)
6	Hornby Museum; request for funding (Councillor Green)
7	Grand National meeting: review of any issues arising (Clerk)
8	Charity Bowls Match (Councillor Mitchell)
9	The Blue Anchor (Councillor Carlton)
10	Web site (Clerk) To note that in March 2009: 1) 139 people accessed the web site; 89 from the UK, 12 from the USA, 2 from New Zealand, 1 from Canada and 35 unknown 2) they visited the site 146 times and viewed 935 pages

4855 Vacancies for two Parish Councillors

To consider co-option

4856 Planning matters

To consider the following planning applications:

	<u>Application Number</u>	Details
1	0119	Retrospective approval for conservatory – 3 Exeter Close
2	0940	Approval for conversion to two dwelling houses – 97 Sherwoods Lane
3	0205	Application for timber canopy over existing conservatory
4	0197	Application for extension – 26 School Lane
5	0227	Application for extension – 2 Sefton Drive
6	0225	Application for extension – 6 Wellington Close
7	0147	Approval for extension – 80 Aintree Lane
8	0096	Approval for extension – 64 Shrewsbury Avenue

4857 Chairman's communications**4858 Any other business****4859 Press relations****4860 Dates of next meetings**

To note the following, all to commence at 7.00pm:

11 May 2009 Annual General Meeting
22 June 2009
27 July 2009
24 August 2009
28 September 2009
26 October 2009
23 November 2009
14 December 2009

4861 Confidential item

Aintree Village Parish Council

At a meeting of the Parish Council held on 16 March 2009 at 7.00pm
the following Parish Councillors were present:

G Downey (Chairman)
T Baldwin, M Duggan, F Forrest, L Green, C Mitchell and G Payne

4829 Declarations of interest

The Chairman reminded Parish Councillors that they should declare any interests they may have; Councillor Mitchell declared her interest in the payment for cheque number 5134.

4830 Apologies for absence

Apologies for absence were received from Councillors P Carlton and M Varney.

4831 Resignation of the Vice Chairman

The Parish Council

- 1) received with regret Councillor Baldwin's resignation as Vice Chairman of the Parish Council
- 2) appreciated his reasons for resigning and placed on record its sincere appreciations and thanks to him for his services as Vice Chairman during 2008/2009
- 3) agreed not to make an appointment to the vacancy due to the forthcoming Annual General Meeting.

4832 Minutes of the meeting held on 23 February 2009

The Parish Council agreed that the minutes be received as a correct record and authorised the Chairman to sign them.

4833 Disposal of business from the last meeting

The Parish Council considered the following items deferred from the last meeting and agreed the decisions shown:

	Details	Decision
1	Traffic issues at the Manhattan public house/B & Q junction with Ormskirk Road	Agreed that a site meeting be requested to discuss this junction and the Parish Council's request for the extension of the keep clear area at the junction of Aintree Lane/Mostyn Avenue, such meeting to take place as late as possible on a Friday afternoon.
2	Councillor Payne's report on CPRE meeting	Noted and all Parish Councillors urged to attend the Sefton Core Strategy consultation event on 11 June 2009 relating to the Sefton East Parishes' element of the strategy.

4834 Clerk's action

The Parish Council noted the following action taken by the Clerk since the last meeting:

	Details
1	Reported the poor condition of Aintree Lane from its junction with Ormskirk Road to St Giles Church
2	Reported litter at Old Roan Station, including in the fenced former ticket office area
3	Reported sunken grid in Heysham Road
4	Reported poor condition of traffic humps

5	Sent the Parish Council's apologies for Sefton Rights of Way meeting on 12 March 2009
6	Reported illegal advertising along Ormskirk Road
7	Wrote to Sefton Council regarding the Parish Council's request to enlarge the keep clear junction, Aintree Lane/Mostyn Avenue

4835 Park and safety issues

The Parish Council considered the following items and agreed the decisions shown:

	Details	Decision
1	Minutes of the Park Committee held on 5 March 2009	Minutes noted and further noted that the next meeting would be held on 16 April 2009. Agreed that <ol style="list-style-type: none"> 1) cricket could take place in the confines of the hard play area 2) quotations be obtained for a gate to replace the bollards by the Assembly Room, subject to the gate complying with Disability Discrimination regulations.
2	Quotations for the improvement of the park's facilities: Yates Playgrounds <ol style="list-style-type: none"> i) five tri-tables: £1,020 each * ii) two bench seats with arms: £455 each * iii) major improvements to the hard play area: £31,800 * iv) rebound wall: £,3580 * v) coloured top around the court perimeter: £1,970 * vi) removal of top steel railings and extension of fencing at £4,640 * Safe and Sound Various at a total cost of £55,000 VAT not included	Agreed that <ol style="list-style-type: none"> 1) the lowest tender submitted by Yates Playgrounds in the sum of £48,000 * be accepted 2) the company be informed that the work must be completed by 1 July 2009.
3	Park Committee: fitting of a gate by the Assembly Room to replace the bollards	Agreed subject to DDA considerations and further agreed that £2,000 be included in the budget for 2009/2010.
4	Park Committee: rotovator quotes for soak away and nursery bed	Agreed that a rotovator be hired and a <i>provisional sum of £150 be included in the budget for 2009/2010.</i>
5	Aintree Harrow Bowling Club: three applications to use the bowling green for the 2009 summer season	Agreed that the three applications be approved.
6	Brian Buckley: boiler and other signed compliance certificates	Receipt of legally required documentation noted.

* Councillor Forrest requested that his vote against these elements be recorded in the minutes

4836 Financial matters

The Parish Council

- 1) agreed that the following payments were lawfully payable under the General Powers of the Parish Council and Open Space legislation and consequently that the following payments be made:

	Payee	Details	Amount £-p	Cheque no/ Payment method
1	Netsolva	Website	45.00	DD
2	United Utilities	Water charges November 2008/February 2009	77.74	5125
3	ICS	Cleaning materials	66.33	5126
4	ASDA	Fuel – February 2009	17.43	DD
5	HMR&C	Tax/NI March 2009	1,182.39	5127 *
6	NatWest Autopay	Wages 6 March 2009	3,929.18	DD
7	Kirkby Skips	Skip hire 25 February 2009	138.00	5128
8	Viking Direct	Cash book/paper	36.51	5129
9	Brian Buckley	Boiler maintenance and certificates	933.80	5130
10	R G Harris	Re-issue to replace lost cheque 5123 (now cancelled)	11.60	5131
11	R G Harris	Replacement computer mouse (£14.50) and balance for transport to Charity Dinner (£128)	142.50	5132
12	A Harrold	Mileage claim for locking park from January 2009 to present	187.84	5133
13	C Mitchell	Deposit for transport/cleaning materials	21.73	5134
14	NatWest	Monthly charges	13.05	DD
15	Handscon	Quarterly health and safety monitoring review	274.00	5135
16	Public Works Loan Board	Half yearly loan repayment	7,099.26	DD
17	HMR&C	Tax/NI March 2009	1,250.43	5136

* Cheque subsequently cancelled and replaced by cheque number 5136 due to salary and wage increases approved in minute number 4838

Having earlier declared her interest in the payment for cheque number 5134, Councillor Mitchell took no part in the discussion or decision for that payment

- 2) approved the expenditure and income budgets for 2009/2010 as annexed to these minutes on pages 2940 and 2941
- 3) approved the increase of the Head Groundsperson's petty cash limit from £40 to £100 due to the change to monthly meetings
- 4) approved the following orders for goods and services:

Supplier	Item	Estimated cost £
Hulme Groundcare	Pitch renovations	2,500

Turner Groundcare	Backpack blower	331
	Jet wash	139
Aitkens	Bowling green:	
	Fertiliser	100
	Chemical	80
	Seed	120
CAS	200 kg seed	500

4837 Correspondence

The Parish Council considered the following items of correspondence and agreed the decisions shown:

	Details	Decision
1	Sefton Council: Aintree Lane repairs	Noted that some repairs would be carried out.
2	Sefton Council: sunken grid in Heysham Road	Noted that repair would be carries out.
3	Sefton Council: repair of speed humps	Noted that an inspection would take place.
4	Sefton Council: non-inclusion of Ormskirk Road, Haileybury Avenue, Broomsgrove, Altway and Oriel Drive in the 2009/2010 highway maintenance programme	Noted but pressure be kept on to have these roads included and Councillor Baldwin be requested to raise at the next Area Committee meeting.
5	Sefton Council: remarking of keep clear junction, Aintree Lane/Mostyn Avenue	Noted that remarking would be carried out by the end of March 2009.
6	Sefton Council: survey of planning enforcement services	Noted.
7	Sefton Council: refusal to attend a Parish Council meeting to discuss Melling Road accident statistics	Noted and further noted that Sefton Council would keep the safety of the road under review.
8	Sefton Council: refusal to attend a weekend site meeting to discuss enlarging the keep clear junction at the Aintree Lane/Mostyn Avenue junction and further allied correspondence	Noted and also dealt with under 4833 (1) above.
9	Sefton Council: potholes in Bradfield Avenue to be repaired	Noted.
10	Liverpool City Council: World Heritage Site supplementary planning document	Noted.
11	Merseyrail/Merseytravel re litter at Old Roan Station	Noted that action would be taken.

4838 Conclusion of the Local Government Pay Settlement for 2008/2009

The Parish Council

- a) noted that the ACAS arbitrators had made an additional pay award to local government staff of 0.3% over and above the 2.45% pay increase that was paid last November and which was effective from 1 April 2008
- b) consequently agreed to pay all staff the additional further 0.3% award, the effect of which would be:
 - i) Clerk: from £9,188-11 to £9,214-86
 - ii) RFO: from £4,287-78 to £4,300-27
 - iii) Park Manager: from £21,244 to £21,306

iv) Mr Ferrie: from £7-35 to £7-37

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v) Mr Gordon from £6-30 to £6-32

vi) Mr Harrold from £6-30 to £6-32

vii) Mrs Benton: from £6-82 to £6-84

c) agreed that this minute be deemed confidential and not for publication.

4839 General matters

The Parish Council considered the following general matters and agreed the decisions shown:

	Details	Decision
1	Outcome of further footpath around the racecourse site meeting	Councillor Carlton's report noted; Councillor Carlton requested to keep the Parish Council informed on the footpath's condition, though it was noted that were nothing definitive in the lease against which any work or upkeep could be assessed. Agreed that due to there being different local authorities along Melling Road, no contact be made with the Melling Road Residents' Association in respect of road safety issues along Melling Road but pressure would be kept on Sefton Council.
2	Proposed canal tow path community clean up, 26/29 March 2009	Noted.

4840 Vacancies for three Parish Councillors

The Parish Council agreed that

- 1) Mr Malachy Carroll of 141 Oriel Drive, Aintree Village be co-opted to membership of the Parish Council for a term of office ending on the appointed day for Parish Council elections in 2011
- 2) Mr Russell Barber be sent the papers for the next meeting with an invitation to observe the meeting.

4841 Planning matters

The Parish Council considered and noted

- 1) letter from Knowsley Council regarding a planning application for the creation of a sports and nature park etc on the Fazakerley Playing Fields, Longmoor Lane, Liverpool L10 1LF
- 2) the following planning applications:

	Application number	Details
1	0119	Retrospective application for conservatory – 3 Exeter Close
2	0147	Application for extension – 80 Aintree Lane
3	0096	Application for extension – 64 Shrewsbury Avenue

4842 Chairman's communications

The Chairman reported that with Councillors Duggan, Forrest and Mitchell and the Clerk, he had attended the Mayor's Charity Dinner on 13 March 2009.

4843 Any other business

Items for the next meeting:

1. Progress of the updating of NALC's model Standing Orders
2. Rattling grid in Ormskirk Road by its junction with Copy Lane

3. Ormskirk Road litter problem

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4. Cleanliness of footpaths in the Parish
5. Painting of the third bridge over Aintree Lane near Wango Lane
6. Clerk's report regarding corporate responsibility of the Parish Council and the recording of votes against a proposal

4844 Press relations

No issues were raised but the Clerk was authorised to publicise the Annual Parish Meeting in the press.

4845 Dates of next meetings

The Parish Council noted the following schedule of meetings, all to commence at 7.00pm:

- 27 April 2009 Annual Parish Meeting to be followed by a Parish Council meeting
- 11 May 2009 Annual General Meeting
- 22 June 2009
- 27 July 2009
- 24 August 2009
- 28 September 2009
- 26 October 2009
- 23 November 2009
- 14 December 2009

The meeting closed at 9.20pm

Minutes 4829 to 4845 received as a correct record on 27 April 2009

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Chairman

Aintree Village Parish Council; Budget for 2009/2010

Expenditure

	Budget head		Budget allocation £
1	ALTSIDE BUSINESS VILLAGE *		2,500
2	BANK CHARGES		500
3	CAPITAL EXPENDITURE		59,560
	Verge works in Oriel Drive	2,500	
	Additional facilities in the park to be provided by Yates Playgrounds *	48,000	
	Erection of a sports wall *	2,080	
	Laying of paving *	4,980	
	Gate	2,000	
4	LOAN		14,200
5	MILEAGE		500
	Parish Councillors		
	Head Groundsman		
	Clerk/RFO		
6	SUNDRY EXPENSES		15,400
	Audit services; internal/external	1,000	
	Chair's allowance	500	
	Charity Dinner tickets/travel	500	
	Civic Service expenses	900	
	Conference/training fees	1,200	
	Insurance	9,300	
	Membership fees	850	
	Refreshments	300	
	Postage/stationery	250	
	Website	600	
7	GENERAL PARK EXPENSES		7,020
	Alarm maintenance	500	
	Boiler maintenance	820	
	Cleaning materials	200	
	Health & Safety, fire and play equipment reports	1,500	

	Sefton Security	700	
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	Professional fees	300	
	Taxis	500	
	Repairs/materials	2,500	
8	MAINTENANCE EXPENSES PARK		10,000
	Fertiliser/seed	2,650	
	Hedge/tree cutting	500	
	Fuel for park machinery	400	
	Equipment repairs/servicing	800	
	Litter bins	500	
	Work wear	500	
	Skip hire	1,500	
	Play equipment repairs	500	
	Equipment hire	150	
	Equipment purchase	470	
	Pitch renovation	2,500	
9	SECTION 137 DONATIONS		1,000
10	UTILITIES		3,000
	Gas/electric/telephone/water		
11	SALARIES/WAGES/NI		68,000
	Total		£181,680

Income

		AMOUNT	
		£	
12	Bank interest	200	
13	Bowls	400	
14	Donations	20	
15	Football	600	
16	Sefton Council Double Rating	13,450	
17	Precept	125,000	
18	VAT collected from receipts	-	
19	VAT refunded	-	
20	Area Committee contribution	3,860	
	Total	£143,430	

* Councillor Forrest requested that his vote against these elements be recorded in the minutes

Clerk's report

Doctrine of corporate responsibility and the Parish Council

1. It was put to the meeting on 16 March 2009 that once the Parish Council has taken a decision, then all Parish Councillors have to abide by that decision as they become bound by the doctrine of corporate responsibility and cannot speak against a decision outside the meeting; in addition, they could not record their votes against a decision as it would indicate dissention.

2. I said I would prepare a report on these matters for the Parish Council's consideration at the meeting on 27 April 2009.

3. As far as the doctrine of corporate responsibility is concerned, I could find nothing which prevents Parish Councillors from publicly dissenting from decisions; to do so, would be against the principles of free speech.

Recording of votes against decisions

4. As far as the recording of votes against a proposal is concerned, I said that Parish Councillors have the right to request that their vote against a proposal is recorded in the minutes.

5. That was not entirely correct as the following is an extract from the Parish Council's standing orders which reflects the law in this matter:

- If a member so requires, the Clerk shall record the names of the members who voted on any question so as to show whether they voted for or against it. Such a request must be made before moving on to the next business.

6. This of course has the same effect so if a Parish Councillor wants to ensure that their vote against a proposal is recorded, then they have to invoke the above.

7. The names of Parish Councillors who abstain should not be recorded as an abstention is clearly not a vote either way.

8. The above has been vetted and supported by the Executive Secretary of the LALC.

The Clerk and the RFO

9. The Parish Council Clerk is the 'engine' of an effective Local Council; he or she is its principal executive and adviser and has a duty to give clear advice to all Members of the Parish Council, including the Chairman, before decisions are reached, even when that advice may be unpalatable.

10. This extends to advising on how others might view a decision or course of action and the financial and knock-on effects. The Clerk is likely to have had much experience in local government, perhaps at a senior level, and the Parish Council will look to the Clerk to guide it through its decision making processes and should expect the Clerk to help it test the quality of a decision or a particular course of action to identify any weakness.

AINTREE VILLAGE PARISH COUNCIL

Minutes from meeting of Park Committee held on Thursday 16 April 2009 at 9.30am.
PRESENT: Cllr Carole Mitchell (Chairman) Cllr Len Green, Mr Glyn Harris, Mr R Atherton
and Mr Ian Yates of Yates Playgrounds Ltd.

APOLOGIES: Cllrs Baldwin, Downey and Forrest

An inspection of the hard play area took place and it was confirmed with Mr Yates that

1. The layout of the two courts will face onto the fields and not the car park as in the original plan.
2. There will only be one court with basketball hoops.
3. Both courts will also have football goals and cricket wickets.
4. Ground sockets for previously fitted tennis nets will be in-filled as will any holes in the tarmac.
5. Work will commence at the beginning of June 2009 and Mr Yates stated that the project would be finished by Friday 17 July 2009, this being the first day of the school holidays; he would also liaise with Mr W Bird, the Parish Council's health and safety advisor.
6. A new tall gravity entrance gate will be fitted along the field side of Under 12 play area where a 3m fence is to be erected to protect from stray balls from the field.
7. Mr Yates will liaise with Mr Atherton and Cllr Mitchell during the project's installation.

Mr Yates left and a tour of the park during which the following were noted:

1. New woodland walk area is looking good with some of the trees coming into blossom.
2. Seasonal weed spraying of all the beds, borders and hard areas would take place this week, after which soil will be hoed and areas made tidy.
3. Football pitches are showing signs of wear but are still in relatively good condition considering we are at the end of season. Mr Atherton confirmed field renovation, to include deep vert-draining and deep seed sowing, will take place end April/early May.
4. Mr Atherton could not access the bowling green due to vandalism overnight of the padlock so green was viewed from tennis court area; green as always was looking in fabulous condition.
5. The nursery bed has been dug over but staff have found lower soil to be full of debris and therefore not suitable; several ideas were considered for this area's use.
6. Majority of trees/shrubs are very tidy after recent pruning.
7. All grass areas look very smart after close cutting with new "WAM" especially area near to woodland walk.

MEETING

Mr Atherton had no issues to report concerning the staff, all of whom are happy in their work.

Mr Atherton to instruct Mrs Benton about different cleaning duties during the weeks when Parish Council does not meet. Mr Atherton submitted the following list of work recently carried out by staff:

1. Hedge next to pavilion lowered four feet.
2. Hawthorn trees in bowling green, backing onto Atholl Crescent property, removed at request of resident.
3. Hawthorn trees next to tennis courts trimmed down.
4. Privet bushes next to main gates lowered and one bush removed

5. Nursery area dug over and cleared.
6. Hand rails and guttering on pavilion replaced, anti-vandal paint applied.
7. Tennis nets up, courts brushed and open for play.

On the whole, the committee was very pleased with progress made on the various tasks throughout the park and the continued commitment the staff show. Mr Atherton then reported on the poor telephone handsets following which it was agreed to replace at a cost of around £50 plus VAT.

Meeting closed at 11.10am

Aintree Village Parish Council

March 2009 budget monitoring report

<u>Budget head</u>	2008/2009 budget £	Twelve monthly budget £	12 months expenditure £
1. Wages	70,000	70,000	63,884
2. Heat, light & telephone	2,500	2,500	1,776
3. Water	2,000	2,000	813
4. Repairs & renewals *	10,000	10,000	25,920
5. Bank charges	500	500	281
6. Loan repayments	14,200	14,200	14,199
7. Sundries	15,000	15,000	7,659
8. Purchases	20,000	20,000	16,876
9. Mileage	500	500	695
10. Section 137	2,000	2,000	700
11. Altside Business Village membership	2,500	2,500	2,500
Capital expenditure	0	0	2,500
Totals	£139,200	£139,200	£137,803

* Mainly park expenses and includes RA's budget of £8,150

*** Fencing of £1,307 included in this total (Repairs/renewals)**

Breakdowns

Sundries

	2008/2009 budget £	Twelve monthly budget £	Twelve months expenditure £
12. Audit fees (internal/external)	1,600	1,600	850
13. Charity Dinner tickets	800	800	230
14. Chairman's allowance	500	500	500
15. Civic Service awards	500	500	120
16. Civic Service refreshments	1,200	1,200	448
17. Clerk's expenses	1,000	1,000	25
18. Conference/training fees/advice	1,200	1,200	934
19. Membership fees	1,400	1,400	779
20. Mileage	1,200	1,200	73
21. Parish Councillors' expenses	1,700	1,700	217
22. Refreshments	1,200	1,200	0
23. RFO expenses	800	800	27
24. Stamps/refreshments/stationery	700	700	603
25. Web site	1,200	1,200	353

Totals	£15,000	£15,000	£5,159
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General park expenses

	2008/2009 budget £	Twelve monthly budget £	Twelve months expenditure £
26. Alarm maintenance	1,000	1,000	111
27. Cleaning materials	200	200	145
28. Fire equipment inspection	300	300	0
29. Fuel for machinery	350	350	313
30. Health and safety inspections	300	300	1,229
31. Professional fees	500	500	225
32. Repairs/materials for repairs	5,000	5,000	2,541
33. ROSPA equipment inspection	300	300	0
34. Sefton Security	120	120	662
35. Taxis	320	320	423
36. Zurich Insurance	7,300	7,300	8,117
Totals	£15,690	£15,690	£13,766

Park maintenance

	2008/2009 budget £	Twelve monthly budget £	Twelve months expenditure £
37. Fertiliser	2,000	2,000	648
38. Ground treatments/sundries	1,500	1,500	2,455
39. Hedge/tree cutting/line marker	2,000	2,000	395
40. Lawnmower repairs	1,200	1,200	216
41. Lawnmower service	1,000	1,000	500
42. Paint...petty cash	500	500	202
43. Plants/flowers.dog litter bins	1,000	1,000	1,544
44. R Atherton budget/fencing/concrete			6,091
45. Skip hire	1,500	1,500	1,525
46. Tractor repair/purchase	800	800	10,500
47. Tractor service	810	810	0
48. Work wear	500	500	337
49. Equipment hire/parts/oils/maint work	1,500	1,500	1,171
Totals	£14,310	£14,310	£25,584

Income

	2008/2009 budget £	Twelve monthly income £	12 months income £
50. Bowls	500	500	354
51. Donations	150	150	66
52. Football	600	600	968
53. Golf	0	0	0
54. Tennis	0	0	0
55. Sefton Council Double Rating	11,000	11,000	13,457
56. Precept	125,000	125,000	125,000
57. Vat collected from receipts	187	187	220
58. Vat refunded	4,500	4,500	4,084
Totals	£141,937	£141,937	£144,149

As at 31 March 2009, the Parish Council had cash in hand of £107101.00 in:

- **£25,045 – current account**
- **£82,016 – capital reserve account**
- **£40 – petty cash**

Repairs/renewals and purchases are broken down as Park General Expenses/Maintenance Expenses Green to give an overall total of £30,000.

Pence figures did not appear for ease of reading so totals will not necessarily balance.