

AINTREE VILLAGE PARISH COUNCIL

From: The Clerk (526 8866)
To: Parish Councillors

18 November 2008

There will be a meeting of the Parish Council on Monday 24 November 2008 at 7.00pm in the Assembly Room. I hope you will be able to attend but apologies may be given to me in writing or by telephone.

There will be an open forum prior to the commencement of the formal business during which the public may petition the Parish Council.

Agenda

4735 Declarations of interest

4736 Apologies for absence

4737 Minutes of the meeting held on 10 November 2008

To:

1. receive the minutes as a correct record (please see attached)
2. authorise the Chairman to sign the minutes
3. consider any progress reports arising from the minutes

4738 Disposal of business from the last meeting

	Details
1	Proposed donation in memory of former Parish Councillor Jack Denman
2	Request from the Altside Business Village Partnership Manager for the Parish Council to nominate a representative to sit on the proposed Charitable Company/Trust to manage and develop the Hornby Visitor Centre
3	Possible painting of the third bridge across Aintree Lane
4	Donation to the Women's Fellowship
5	Sweeping of the footpath between Mostyn Avenue and Aintree Lane
6	Area Committee outcomes
7	School crossing patrol across Ormskirk Road

4739 Clerk's action

To

- 1) note the following actions taken since the last meeting:

	Details
1	Wrote to Sefton Security regarding the cameras in Altway and in the park
2	Wrote to Tesco regarding illegal advertising banner by Molyneux Way

- 2) discuss the following current delegation schemes which include delegation to the Clerk:

4635 Scheme of Delegation

Following the adoption of the Standing Orders, the Parish Council agreed the following scheme of delegation:

Park Matters

1. Specific delegation is given to the Park Committee to make appropriate decisions on park matters.
2. Should the committee be unable to meet to consider a park issue or if the Chairman of the committee deems it inappropriate to hold a meeting and if the issue must be decided upon before

the next ordinary Parish Council meeting, then the Chairman of the Parish Council may call an emergency meeting of the Parish Council.

3. Should the Chairman of the Parish Council also deem it inappropriate to hold an emergency Parish Council meeting, then the delegation will pass to the Clerk.

General Matters

4. Should the Parish Council be unable to meet to consider a non-park issue or if the Chairman of the Parish Council deems it inappropriate to hold a meeting and if the issue must be decided upon before the next ordinary Parish Council meeting, then the Chairman of the Parish Council will ask the Chairman of the Park Committee to call an emergency meeting of the committee.
5. Should the Chairman of the Park Committee also deem it inappropriate to hold an emergency committee meeting, then the delegation will pass to the Clerk.

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Clerk given delegated authority to report minor issues such as street lighting and road repairs between meetings subject to the issues being reported to the following meeting.

4740 Park and safety issues

To consider the following:

	Details
1	Review of delegation to the Park Committee; 4374 (5) of the meeting held on 10 April 2007 states: "the Parish Council agreed that the Park Committee be re-constituted and consist of Councillors Harkins, Mitchell and Payne with delegated authority to make appropriate decisions on park matters"
2	To receive the resignations of Councillors Baldwin and Mitchell from membership of the Park Committee and to appoint replacements
3	Swearing during football matches
4	Setting and unsetting times of the alarm
5	Boiler service contract

4741 Financial matters

To consider

- 1) the RFO's report relating to orders and the payment of invoices
- 2) the following invoices for payment:

	Payee	Details	Amount £-p	Cheque no/ Payment method
1	Natwest Bank	Bank charges October 2008	27.71	DD
2	Natwest Bank	Bank charges November 2008	25.18	DD
3	Netsolva	Website upkeep	45.00	SO
4	G Downey	Mileage/parking	24.10	5085
5	Handscon	Quarterly monitoring	324.75	5086
6	Asda	Fuel October 2008	44.95	DD
7	COMTECHSA	Professional services	264.38	5087
8	Euphony	Monthly calls October	6.07	DD
9	R G Harris	Ink cartridge/travel expenses/paper	17.12	5088

- 3) proposed new budget layout

4742 Correspondence

To consider the following:

	Details
1	Two residents re the new Ain Tree

2	Resident re parking around Holy Rosary School
3	Sefton Council – Rights of Way Liaison Group – 11 December 2008
4	Campaign to Protect Rural England – Anti Litter Campaign
5	NALC – Sustainable Communities Act 2007 – Update

4743 General matters

To consider the following general matters raised by Parish Councillors and the Clerk:

	Details
1	Matters which can be discussed at Parish Council meetings – (Clerk) “Every resolution or recommendation shall be relevant to some subject over which the Council has power or duties, which affects its area”
2	Freedom of Information Publication Scheme (Clerk)
3	Sefton Security’s performance (Councillor Varney)

4744 Vacancies for two Parish Councillors

To consider co-option

4745 Planning matters

To consider the following:

	<u>Application Number</u>	Details
1	0799	Application and approval for advertisement consent above ATM – 9B Altway
2	0742	Approval for temporary single storey doctors’ surgery to the rear – Oriel Drive
3	0793	Application for extension – 14 Sandown Park Road
4	0665	Approval for 2.4m high security fence – Aintree Davenhill School
5	0858	Application for extension – 56 Taunton Drive
6	0846	Application for advertisement – 6/10 Molyneux Way
7	0708	Permission for alterations to the roof and extractor fans etc – Unit 4 Racecourse Retail Park

4746 Chairman’s communications

4747 Any Other Business

4748 Dates of next meetings

To note the following, all to commence at 7.00pm:

- 15 December 2008
- 12 January 2009
- 26 January 2009
- 9 February 2009
- 23 February 2009
- 9 March 2009
- 23 March 2009
- 14 April 2009 Annual Parish Meeting to be followed by a Parish Council meeting
- 27 April 2009
- 11 May 2009 Annual General Meeting