

AINTREE VILLAGE PARISH COUNCIL

From: The Clerk (526 8866)
To: Parish Councillors

17 November 2009

There will be a meeting of the Parish Council on Monday 23 November 2009 at 7.00pm in the Assembly Room; I hope you will be able to attend but apologies may be given to me in writing or by telephone.

There will be an open forum prior to the commencement of the formal business during which the public may petition the Parish Council.

Agenda

4968 Declarations of interest

4969 Apologies for absence

4970 Minutes of the meeting held on 26 October 2009

To:

- 1) receive the minutes as a correct record; please see attached on green paper
- 2) authorise the Chairman to sign the minutes
- 3) consider any progress reports arising from the minutes

4971 Disposal of business from the last meeting

	Details
1	Altside Business Village Partnership; minutes of the last meeting
2	LALC Code of Conduct workshop on 4 February 2010
3	Maghull High School; consultation on feasibility of becoming a Foundation School, though consultation period ended on 17 November 2009

4972 Clerk's action

To note the following significant action taken since the last meeting:

	Details
1	Asked the Secretary of State for Health to give consideration to an NHS drop in centre in Aintree Village
2	Agreed to the closure of the footpath across the racecourse from 5pm on Saturday 21 November until 5pm on Sunday 22 November 2009
3	Denied request from Aintree Harrow Bowling Club for the bowling green to be kept open until 30 September 2010
4	Placed urgent order to Cottrells for hard wire and portable appliance testing

4973 Park and safety issues

To consider the following matters:

	Item
1	Playbuilder grant; to consider update
2	Park Committee; notes of the meeting held on 12 November 2009
3	Purchase of a new Parish Council flag; £323 plus VAT for existing design or £413 plus VAT for design with logo
4	Harrogate Show, 19/20 January 2010; to consider the Head Groundsperson's attendance
5	Sunday user The Falcon FC; folded

4974 Financial matters

To consider

- 1) two requests for section 137 grants from Merseyside Police for a victims of crime Christmas Party and for The Hope Centre
- 2) request for a section 137 grant of £300 from the 2nd Sefton East Scout Group to purchase new badges showing 'Aintree Village'
- 3) request for a section 137 grant from The Northwest Air Ambulance

In considering section 137 grants, the Parish Council has to consider if a grant 'will bring direct benefit to the area, or any part of it or all of some of its inhabitants' and to abide by the principle that 'the benefit obtained should be commensurate with the expenditure incurred'.

- 4) the following invoices for payment:

	Payee	Details	Amount £-p	Cheque no/ payment method
1	Ormskirk Oils	Gas oil September 2009	148.52	5243
2	Scottish Power	Electricity usage; bowls pavilion June/ September 2009	32.33	DD
3	G Downey	Mileage/parking fee	63.52	5244
4	C Mitchell	2 x Civic Award gifts/flowers	70.48	5245
5	Euphony	October calls	6.53	DD
6	Netsolva	Website; November 2009	45.00	SO
7	Natwest	Bank charges re Autopay	10.00	DD
8	Handscon	Quarterly monitoring and review report	316.06	5246
9	M Chambers	Sign writing; Chairmen and Civic Award boards	60.00	5247
10	Natwest Autopay	Salaries and wages November 2009	4,227.86	DD
11	HMR&C	Tax/NI November 2009	1,069.06	5248
12	Asda	Fuel usage October 2009	40.72	DD
13	Natwest	Bank charges	25.98	DD
9	Kirkby Skips	Skip hire 22 October 2009	138.00	5249
10	L Ferrie	Mileage for locking park September/October 2009	15.63	5250
11	Arco	Gloves £10.58/boots £113.09/jacket £59.39/padlock £49.89	232.95	5251
12	C Mitchell	Second half of Chairman's allowance	310.00	5252
13	D Evans	Second half of internal audit fee	150.00	5253
14	Arvato Government Services (Sefton) Ltd	CRB check L Ferrie; replacing cheque 5237 made out in error to Sefton Council	79.78	5254
15	R Atherton	Petty cash	61.21	5255
16	R Atherton	Reimbursement for payment of fencing	245.30	5256

- 5) the budget monitoring report for October 2009; please see attached marked 4974 (5) on buff paper.

4975 Correspondence

To consider the following:

	Details
1	Inspector Booth; attendance at a Parish Council meeting
2	Sefton Council; electoral cycle, consultation on one third/whole council election review
3	Sefton Council; Rural Economic Strategy presentation 3 December 2009 at 11.00am

4976 General matters

To consider the following general matters raised by a Parish Councillor and the Clerk:

	Details
1	Outcomes of Area Committee meeting on 12 November 2009 (Councillor Baldwin)
2	Leukaemia Trust Fund Annual Carol Service on 3 December 2009 at 7.30pm (Clerk)
3	Former Paradox site for sale (Clerk)
4	Web site (Clerk) To note that in October 2009: 1) 221 people accessed the web site; 140 from the UK, 37 from the USA, 1 from Italy, 1 from the Netherlands with 42 unknown 2) they visited the site 240 times and viewed 1,434 pages

4977 Planning matters

To consider the following:

	Application Number	Details
1	0917	Application for Advertisement – Unit 9B Topham Drive
2	0800	Approval for extension – 122 Oriel Drive
3	0877	Application for Advertisement – 1 Altway
4	0878	Application for Advertisement – 191 Altway
5	0661	Withdrawn – conversion into two dwelling – 97 Sherwoods Lane

4978 Parish Plan

To consider the second report of the Parish Plan Sub Group; please see attached on white paper marked 4978

4979 Vacancy for a Parish Councillor

To consider co-option

4980 Chairman's communications

4981 Any other business

4982 Press relations

4983 Dates of next meetings

To note the following, all to commence at 7.00pm:

14 December 2009
25 January 2010
22 February 2010
29 March 2010
26 April 2010 Annual Parish Meeting followed by a Parish Council meeting
17 May 2010 Annual Meeting
21 June 2010
26 July 2010
23 August 2010
27 September 2010
25 October 2010
22 November 2010
13 December 2010

Confidential item

4984

Aintree Village Parish Council

At a meeting of the Parish Council held on 26 October 2009 at 7.00pm
the following Parish Councillors were present:

T J Baldwin (Vice Chairman in the chair)
R Barber, M Carroll, G Downey, M Duggan, F Forrest, L Green, G Payne and G Povey

4952 Declarations of interest

The Vice Chairman reminded Parish Councillors that they should declare any interests they may have; Councillor Povey declared an interest in the payment of cheque 5214 in agenda item 4957 (20).

4953 Apologies for absence

An apology for absence was received from Councillor C Mitchell.

4954 Minutes of the meeting held on 29 September 2009

Subject to £9,451 replacing £17,097 in minute 4941 (2), the Parish Council agreed that the minutes be received as a correct record and the Vice Chairman be authorised to sign them. There were no matters arising.

4955 Disposal of business from the last meeting

	Details	Decision
1	Altside Business Village Partnership's proposal for Christmas lights at the three shopping parades in the Parish; request to contribute to the shortfall of £3,600	<p>The Parish Council agreed that in accordance with its powers under section 137 of the Local Government Act 1972, it should incur the following expenditure which in the Parish Council's opinion, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure:</p> <p>£3,600 grant to Altside Business Village Partnership to part fund Christmas lights on the shops at the three shopping parades in the Parish.</p> <p>In coming to its decision, the Parish Council noted that there would be no subsequent costs falling to the Parish Council and that it would have no liability whatsoever for any aspect of the lights.</p>

4956 Park and safety issues

The Parish Council considered the following items and agreed the decisions shown:

	Details	Decision
1	Playbuilder grant; to consider the report of the sub group	<p>The Parish Council</p> <ol style="list-style-type: none"> 1) noted that sub group comprising Councillors Baldwin, Mitchell and Povey had inspected various play equipment purchased elsewhere using Playbuilder grants 2) agreed that a scheme for play equipment be submitted for funding as a matter of urgency and that it be placed on the site of the crazy golf 3) thanked the sub group for its work, particularly Councillor Povey who had obtained quotations
		<ol style="list-style-type: none"> 4) noted that they and Councillors from other Parish Councils had been invited to a meeting with Sefton Council officers to discuss the grants in November

4957 Financial matters

The Parish Council

- 1) agreed that the following payments were lawfully payable under the General Powers of the Parish Council and Open Space legislation and consequently that the following payments be made:

	Payee	Details	Amount £-p	Cheque no/ payment method
1	BDO Stoy Hayward	Annual audit charge	672.75	5226
2	Arco	Wheelbarrow £104.28, work wear £365.13, work wear £182.16	651.57	5227
3	A Harrold	Mileage September 2009	29.38	5228
4	BT	Quarterly telephone rental/calls less credit b/fwd	37.59	DD
5	Natwest	Autopay charges	5.50	DD
6	Euphony	Calls for September 2009	8.53	DD
7	Natwest	Monthly bank charges	26.30	DD
8	C Mitchell	Mileage £21.63, GP Signs notice board £102.35 and Christmas cards £52.00	175.98	5229
9	Netsolva	Monthly website maintenance	45.00	SO
10	Aitkens	Fertiliser	75.62	5230
11	Scottish Power	Electricity; paying fields (estimated)	33.39	DD
12	Scottish Power	Electricity; changing rooms (estimated)	121.95	DD
13	Grainger	Repair glass on unit	109.25	5231
9	Kirkby Skips Ltd	Skip hire 28 September 2009	138.00	5232
10	Asda	Fuel card September 2009	19.80	DD
11	Arco	Anti vandal paint £46.87 and padlock £50.92	97.79	5233
12	HMR&C	Tax/NI October 2009	1,651.34	5234
13	Natwest Autopay	Payroll 6 October 2009	4,968.54	DD
14	J Ormandy	Civic Service buffet	720.00	5235
15	Aintree Conservative Club	Civic Service drinks	100.00	5236
16	Sefton Council	CRB fee L Ferrie	79.78	5237
17	R G Harris	65% quarterly telephone rental £20.25 and quarterly telephone call reimbursement £15.00	35.25	5238
18	K Ellis	Stationery £44.03, refreshments £2.37 and stamps £3.60	50.00	5239
19	R G Harris	Expenses	42.35	5240
20	G Povey	Mileage for three training workshops	75.07	5241
21	QwikPrint	Civic Service order of service	90.00	5242

*Having earlier declared his interest in the payment for cheque number 5214,
Councillor Povey took no part in the discussion or decision for that payment*

- 2) considered and noted the following budget statement for September 2009 and further noted that unrepresented cheques were not accounted for in the cash in hand figures:

Expenditure

	2009/2010 budget	Six months'	Balance
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<u>Budget head</u>	£	expenditure £	£
1. Altside Business Village	2,500	2,500	0
2. Bank charges	500	151	349
3. Capital expenditure	59,560	55,975	3,585
4. Loan repayments	14,200	7,099	7,101
5. Mileage	500	191	309
6. Sundry expenses	15,400	8,720	6,680
7. General park expenses	7,020	2,563	4,457
8. Maintenance expenses park	10,000	6,289	3,711
9. Section 137 grants	1,000	625	375
10. Utilities	3,000	2,069	931
11. Salaries/wages	68,000	33,941	34,059
Totals	£181,680	120,123	61,557

Income

	2009/2010 income £	Six months' income £	Balance £
12. Bank interest	200	0	200
13. Bowls	400	522	+122
14. Donations	20	26	+6
15. Football	600	539	61
16. Sefton Council Double Rating	13,450	16,774	+3,324
17. Precept	125,000	125,000	0
18. VAT collected from receipts	-	163	163
19. VAT refunded	-	716	716
20. Area Committee contribution	3,860	3,920	+60
Totals	£143,530	£147,661	- £4,131

As at 30 September 2009, the Parish Council had cash in hand of £184,825 as follows:

- £92,667 – current account
- £92,058 – capital reserve account
- £100 – petty cash

Pence figures do not appear for ease of reading so totals will not necessarily balance.

4958 Correspondence

The Parish Council considered the following items of correspondence and agreed the decisions shown:

	Details	Decision
1	Councillor J Colbert re closure of Wango Lane; drainage work due to commence on 18 October for about 6 weeks, although the temporary road closure can only be effective from 2 November; some emergency vehicles may be able to still use it; the third bridge will also be painted during the closure	Noted
2	Sefton Council; illegal advertising along Ormskirk Road	Noted that the Planning Director was actively pursuing the illegal advertising along Ormskirk

		Road
3	NALC; new car mileage rates	Agreed that the new rates be adopted
4	Sefton Council; watercourse maintenance and flooding working group	Noted
5	HM Government: Vetting and Barring Scheme (VBS)	Noted the Clerk had asked the LALC for further advice on the scheme and would report back in due course
6	COMTECHSA; book publication	Noted
7	Sefton Council; parking around the junctions of Taunton Drive/Bull Bridge Lane and Taunton Drive/Felsted Drive	Noted that no action would be taken

4959 General matters

The Parish Council considered the following general matters and agreed the decisions shown:

	Details	Decision
1	Outcome of meeting with police on 9 October 2009	Agreed that Inspector Booth be invited to attend a future meeting to discuss policing issues, particularly the low police coverage in the Parish
2	Village Inn; proposed changes to licence	The Parish Council's agreed that an objection be made to the proposed changes and Councillor Baldwin be requested to represent the Parish Council at the Licensing Sub-Committee hearing
3	Switch Island; street lighting	Noted that of the thirty lights out on or leading to the island, Sefton Council was responsible for four (repair time three days) and the Highways Agency was responsible for twenty six (repair time two weeks)
4	Web site In September 2009: 3) 212 people accessed the web site; 110 from the UK, 38 from the USA, 2 from Ireland, 1 from Italy, 1 from Greece and 1 from Turkey with 59 unknown 4) they visited the site 225 times and viewed 1,404 pages	Noted

4960 Planning matters

The Parish Council considered and noted the following planning matters:

	Application number	Details
1	0800	Application for extension (resubmission following refusal); 122 Oriel Drive
2	0547	Application for reserved matters; construction of 600 person single cell prison, Ashworth Hospital, School Lane, Maghull

4961 Parish Plan

The Parish Council considered the Parish Plan Sub Group's first report and after noting that the sub group would meet again on 9 November 2009, agreed that

- 1) the report be accepted as the first stage in the process of the preparation of a Parish Plan
- 2) the sub group members be thanked for their report, in particular Councillor Payne who had prepared the first report
- 3) parking at Old Roan station be included in the list of possible projects
- 4) Parish Councillors be encouraged to attend the sub group's meeting on 9 November 2009.

4962 Vacancy for a Parish Councillor

No nominations were made.

4963 Chairman's communications

The Vice Chairman reminded Parish Councillors of the Civic Service on 1 November 2009 at 3.00pm.

4964 Any other business

The Parish Council agreed that the following be placed on the agenda for the next meeting:

1. Altside Business Village Partnership; minutes of the last meeting
2. 2nd Sefton East Scouts; request for financial assistance for new badges
3. Merseyside Police; request for financial assistance for Christmas party for victims of crime
4. LALC Code of Conduct workshop on 4 February 2010
5. Maghull High School; consultation on feasibility of becoming a Foundation School, though the consultation period would end on 17 November 2009.

4965 Press relations

No issues were raised.

4966 Dates of next meetings

The Parish Council noted the following schedule of meetings, all to commence at 7.00pm:

23 November and 14 December 2009

2010

25 January

22 February

29 March

26 April Annual Parish Meeting followed by a Parish Council meeting

17 May Annual Meeting

21 June

26 July

23 August

27 September

25 October

22 November

13 December

Due to the confidential nature of the following business, the public and press were excluded from the meeting for the items

4967 Minute deemed confidential and not for publication

4968 Minute deemed confidential and not for publication

The meeting closed at 8.45pm
 Minutes 4952 to 4968 received as a correct record on 23 November 2009

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 Chairman

4974 (5)

**Aintree Village Parish Council
 October 2009 budget monitoring report**

Expenditure

<u>Budget head</u>	2009/2010 budget £	Seven months' expenditure £	Balance £
18. Altside Business Village	2,500	2,500	0
19. Bank charges	500	183	317
20. Capital expenditure	59,560	55,975	3,585
21. Loan repayments	14,200	7,099	7,101
22. Mileage	500	295	205
23. Sundry expenses	15,400	10,602	4,798
24. General park expenses	7,020	3,310	3,710
25. Maintenance expenses park	10,000	6,492	3,508
26. Section 137 grants	1,000	625	375
27. Utilities	3,000	2,312	688
28. Salaries/wages	68,000	40,561	27,439
Totals	£181,680	£129,955	£51,758

Income

	2009/2010 income £	Seven months' income £	Balance £
29. Bank interest	200	0	-200
30. Bowls	400	522	+122
31. Donations/refunds	20	26	+6
32. Football	600	739	+139
33. Sefton Council Double Rating	13,450	16,774	+3,324
34. Precept	125,000	125,000	0
18. VAT collected from receipts	-	271	+271
19. VAT refunded	-	716	+716
20. Area Committee contribution and sundry receipts	3,860	4,441	+581
Totals	£143,530	£148,489	+£4,959

After taking account of un-presented cheques, the Parish Council had cash in hand at 31 October 2009 of £117,424 as follows:

- £25,250 – current account
- £92,074 – capital reserve account

- £100 – petty cash

However, the effective balance is £113,824 due to provision being made for the committed section 137 grant of £3,600. The effective balance reduces further to £62,066 should the Parish Council spend exactly the remaining expenditure balance of £51,758.

Pence figures do not appear for ease of reading so totals will not necessarily balance.

4972 (2)

AINTREE VILLAGE PARISH COUNCIL

Minutes from meeting of Park Committee held on Thursday 12 November 2009.

PRESENT: Cllr Carole Mitchell (**CM**) – Chair, Cllr Len Green (**LG**), Cllr Mavis Duggan (**MD**), Mr Robin Atherton (**RA**).

APOLOGIES: Cllr Terry Baldwin.

A tour of the park took place highlighting the following areas;

Staff Office: this was in a clean and tidy condition.

Bowling Green: looking very healthy after the recent renovations, grass growth is very strong due to the recent warm, wet weather. Quite a lot of trimming and removal of trees and shrubs in the borders around the bowling green has taken place. Some shrubs have been split and replanted in Woodland Walk area.

Quite severe flooding along gulleys of green near Atholl Crescent side.

Compost/new planting area adjacent to pavilion: a lot of progress made with soil levels built up and all weeds removed. Once cheque is received for compost bay materials (concrete posts, panels and cement) this can be finished with turf being laid shortly after. All these costings have been previously approved.

Tennis Courts: Bindweed has been removed from the court surface but it was agreed to leave that which was growing in the corner of the court fencing to deter climbing.

Football Pitches: All in a good condition, apart from some wear at goalmouths.

It was noticed that the flooding on the field behind the bowling green was as bad as ever; staff had removed left over soil from this area to build up level in bowling green new planting area.

MEETING: **RA** plans for work up to and including February are attached. **LG** noted that shrubs along Harrow Drive railings needed trimming; **RA** confirmed they will be done as part of winter upkeep.

RA was asked what had gone wrong re the recent confusion over pitch use last weekend. **CM** informed him that Lee Ferrie only became aware of the decision when he came into work on Saturday morning when some junior teams had already arrived and were set up to play, therefore placing him in an awkward position.

RA said he had informed one or two managers who he thought were playing; he said he had not received fixtures lists for all the teams and therefore did not know who would be playing which is why he did not ring everyone.

CM explained that some managers had telephoned the park only to be told **RA** was not there. **RA** stated one afternoon he left site for approx 20 minutes to take time sheets etc to RFO, on the other days he was on site but working in other areas of the park. He added that John Gordon (**JG**) had not informed him of the calls. **CM** asked John Gordon (**JG**) to come into the meeting. **JG** confirmed he had spoken to someone but had not passed the message on. **CM** requested that in future if a call comes through for **RA** and he is on site, **JG** must bring **RA** to the phone. At other times he must take note of the caller's name and number to enable **RA** to return the call.

CM stated that from now on if **RA** makes the decision to cancel matches he must contact every manager with such information, irrespective if he has the fixtures or not. This should be done as a matter of courtesy to our users and is in keeping with procedures at other venues. The only time we would expect managers to contact **RA** is when they have cancelled a fixture.

CM asked for clarification from **RA** regarding junior teams who only use half a pitch; he confirmed that setting up on one half was perfectly acceptable.

HEALTH & SAFETY QUARTERLY MONITORING REPORT: As usual the report was very concise and included a full audit of the new MUGA with no issues to report. Mr Bird, Handscon H&S consultant, thanked Robin and the staff for their courtesy and assistance and complimented them on their continued improvement.

HARROGATE SHOW: **RA** requested that he be given permission to attend the Annual Harrogate Show on Tuesday 19/Wednesday 20 January 2010. In the past the Parish Council has authorised this and has paid up to £100 towards **RA** expenses. **CM** will make sure this is an agenda item for the Parish Council meeting of 23 November 2009 and will inform **RA** of the decision made.

STAFF CHRISTMAS HOLIDAYS: Robin Atherton, John Gordon and Arthur Ferrie will finish on Friday 18 December and will return to work on Monday 4 January 2010. Lee Ferrie will open and close the park during these dates (apart from Christmas Day) and will still cover the weekends when football matches are played. **RA** asked if Lee Ferrie would be entitled to any paid holidays up to New Year, **JG** could cover.

Date of next meeting: Thursday 14 January 2010 at 9.30am (TBC).

The meeting closed at 10.50am.

AINTREE VILLAGE PARISH COUNCIL

Minutes of the meeting number 2 of the Aintree Village Parish Council 'Parish Plan Steering Group' held on 9 November 2009 at 7.00pm in the Parish Council's Assembly Room

Present: Cllr Terry Baldwin, Cllr Mal Carroll, Cllr Len Green, Cllr Geoff Payne, Cllr Ged Povey,
Glyn Harris (Clerk)

Apologies: None.

1. Introductions

Cllr Payne informed all present that the steering group should initially elect a chairperson who will lead the steering group and a member of the steering group should be elected as the 'note taker'.

Cllr Payne was democratically voted in as Chairperson of the steering group and Cllr Povey was democratically voted in as the 'note taker'.

Cllr Payne informed all present that Maghull Parish Council have produced a plan which has been published in the 'Champion' newspaper.

Glyn Harris kindly attended the meeting in order to give the steering group some advice.

The steering group agreed that it is imperative that we do not impose a Parish Plan and that we must seek the opinions of our parish residents, and that formal consultation processes must be adopted in order to ensure that we capture the potential ideas, wishes of all who live in our parish (we must accept that we as a steering group do not have all the 'answers', but by engaging with as many people within our parish we should be able to ensure that a parish plan is created that is of benefit for all who live, work and visit our village).

Cllr Payne informed all present that other organisations may be better placed to achieve a particular project that the steering group have collated (the 'wish list') and as we move forward, the steering group will be analysing in greater detail the proposed 'wish list' in order that we can identify and contact specific organisations who potentially would be best suited to 'realise' specific projects with the support of the steering group.

Glyn Harris informed all that as a Parish Council we could not fund various projects contained within our 'wish list', however Cllr Payne informed all present that 'Aintree Initiative' could potentially source funding for several projects (the 'Aintree Initiative Group' could part fund some schemes in tandem with the parish council).

Glyn Harris left the meeting and all present thanked him for his invaluable advice.

2. 'Wish List'

Cllr Baldwin asked if the discussion regarding the 'wish list' could be brought forward and all present agreed.

With regard to the 'wish list' it was decided that the list should be subdivided into two specific groups which would identify projects as either being 'short term' projects or 'long term' projects. The steering group decided that 'short term' projects could be achieved quite quickly with 'long term' projects potentially taking longer to achieve in terms of consultation and funding.

After discussion between all members of the steering group the wish list was subdivided as follows:

Short term

1. Revamping parish council website.
2. Review all aspects of parish council's activities to minimise fuel consumption, energy costs and carbon footprint.
3. Better management at peak times of traffic along the A59 and through the residential village.
4. Smarter shop parades.
5. 'Aintree in Bloom'.
6. Circular bus service linking the villages two railway stations, Asda, the library and Wango Lane.
7. A shuttle bus service between Thornton and Fazakerley Hospital, via Netherton and Wango Lane.
8. Reliable policing cover.
9. Protection of library services
10. Protection of local shops.
11. Refurbishment of 'grot spots' (i.e. Vernon's) / street lighting / pot holes.
12. Improved parking facilities (near school areas) / improved road signage.

Long term

13. Walk - in health centre.
14. '47' acres - defence of areas designated as 'green belt.'
15. Protection for the environment and creation of sites of Local Biological Interest / more public footpaths / tourist, naturewatch and historical information guidebooks.
16. Village / community centre.

17. A new railway station on the Liverpool to Kirkby line at Sherwoods Lane, with park and ride facilities.

18. Re-introduction of a light railway passenger service from Aintree station via the 'Aintree curve' to Bootle New Strand or better still, to Seaforth and Waterloo.

3. Summary

The following items were agreed by all present:

a) It was agreed that it would be advantageous to invite Sally Grimwood (Sefton Council Neighbourhoods Division - Planning and Economic Regeneration Department) to the next steering group meeting - Cllr Payne to organise this.

b) Agree to report back to parish council - Cllr Povey to do this.

c) Agree to invite Dave Russell to the next steering group meeting - Cllr Povey to ask Glyn to invite him by written letter.

4. Items on next agenda

Introductions: statement of reasons for attending and personal hopes.

Agreeing or amending this suggested draft agenda for the meeting.

Agreeing the steering group's powers, liabilities, duties and reporting outlets: the method of reimbursing reasonable expenses.

Setting out a schedule for meetings: methods for consulting residents one-to-one and in focus groups: involving specialists; acknowledging the scale of costs for fundraisers, grant applications, architects and obtaining planning consent; making reports and reviewing progress.

Reviewing the list of issues to be tackled: ticking off those already achieved; adding new items; assessing the level of popular support we can expect.

Creating an action plan in the form of a table; allocating priorities, likely costs and timescales.

Composing a Mission Statement: achieving a balance of hitting targets, doing good, removing fear and conserving ethical goals: create and adopt a formal consultation.

5. Date of next meeting

Provisional dates for the next meeting are 30 November 2009/1 December 2009/2 December 2009 all dates are subject to the availability of Sally Grimwood attending.

The meeting closed at 7.50pm