

Aintree Village Parish Council

At a meeting of the Parish Council held on 22 September 2008 at 7.00pm
the following Parish Councillors were present:

T Baldwin (Vice Chairman in the chair)
M Duggan, F Forrest, L Green, J Harkins, C Mitchell and M Varney

Prior to the commencement of the formal business, the Chairman informed Parish Councillors of the passing of former Parish Councillor and Chairman Jack Denman following which Parish Councillors and officers stood in silence for one minute as a token of their respect.

Mr A Mullane of West Derby Warriors petitioned the Parish Council regarding his unsuccessful application for a football pitch.

4674 Declarations of interest

The Vice Chairman reminded Parish Councillors that they should declare any interests they may have.

Councillor Mitchell declared her interest in the payment for cheque 5046; the Clerk declared his interest in planning application 0665 and informed the Parish Council that he would be unable to advise the Parish Council on the matter.

4675 Apologies for absence

Apologies for absence were received from Councillors G Downey and G Payne.

4676 Minutes of the meeting held on 8 September 2008

The Parish Council agreed that the minutes be received as a correct record and authorised the Vice Chairman to sign them. In connection with minute 4668 (5) – parking by private houses in Aintree Station – the Clerk reported that Stagecoach and HTL bus companies would look into the matter; further noted that Stagecoach might shortly not be running the service.

4677 Outstanding items from the last meeting

The Parish Council considered the following items deferred from the last meeting and agreed the decisions shown:

	Details	Decision
1	The New "Ain Tree" – plaque and wording	Agreed that 1) the wording on the plaque be: Aintree is widely believed to mean "one tree". In 2008, Aintree Village Parish Council adopted the nearby mature whitebeam tree as the new "Ain Tree" to commemorate various "Ain Trees" which stood in Bull Bridge Lane for centuries; the most recent "Ain Tree", a beech tree, stood for two hundred years before it was felled in 2004 due to disease 2) the Clerk be requested to obtain a quotation for a suitable plaque with the above wording.
2	Mileage rates	The Parish Council considered and noted the Clerk's report on the national mileage rates and the payment thereof.

4678 Clerk's action

The Parish Council noted the following actions taken by the Clerk since the last meeting:

Details	
1	Waived pitch fee for football match between The Over the Hill Mob and HMS Manchester on 13 September 2008 as part of a fund raising event in memory of the late Councillor Jack Rooney, the proceeds of which would be donated to the Woodlands Hospice.
2	Sent the Parish Council's apologies for the Sefton Rights of Way Liaison Group meeting on 11 September 2008.

4679 2008 Civic Award

The Parish Council considered nominations for the 2008 Civic Award and unanimously agreed that it be jointly awarded to Mr Tom Lewis and Mrs Mavis Lewis for their many services to the Parish and charitable organisations over so many years.

4680 Park and Safety Issues

The Parish Council considered the following items and agreed the decisions shown:

	Details	Decision
1	Mr G Bentley of Aintree Village Family Church FC withdrawal from the use of a football pitch for the 2008/2009 season	Noted.
2	Recommendation from the Park Committee that the Parish Council approves the financing of the supplying and fitting of a gate with a fencing panel above the gate and to fit a fencing panel to the other opening in the tennis court – £1,250	Agreed that the recommendation be accepted and the quotation from R J Brownbill of £1,250 be accepted.
3	Recommendation from the Park Committee that the Parish Council approves the financing of the supplying of three new dog waste bins with posts – £108 plus VAT each	Agreed that the recommendation be accepted and authority be given for the purchase of three Euro doggie bins at £68 and one galvanised post with ground anchor at £40 from Manchester Rotational Mouldings.

4681 Financial matters

The Parish Council agreed that

- 1) agreed that section 137 payment of £100 be made to Woodlands Hospice in memory of former Parish Councillor Jack Rooney
- 2) the following payments were lawfully payable under the General Powers of the Parish Council and Open Space legislation and consequently agreed that the following payments be made:

	Payee	Details	Amount £-p	Cheque no/ payment method
1	C Mitchell	Keys for park	12.50	5046
2	Sefton Council	Annual key holding duties	136.12	5047
3	Sefton Council	Security visit 4 April 2008	35.25	5048
4	COMTECHSA	Advice re changing room building; previous cheque lost in post and cancelled	587.50	5049

5	Public Works Loan Board	Loan repayment	7,099.26	D/D
6	Asda	Fuel card purchase 14.8.08	21.48	D/D
7	Natwest	Bank charges May/July 2008/August 2008	54.57	D/D
8	Netsolva	Monthly web maintenance	45.00	D/D
9	R Atherton	Mileage	204.27	5050
10	Aitkens	Line marker for football pitches	346.63	5051
11	J Gordon	Taxi receipts July/August 2008	60.40	5052
12	Woodland Hospice	Donation in memory of former Parish Councillor Jack Rooney	100.00	5052

Having earlier declared her interest in the payment for cheque 5046, Councillor Mitchell took no part in the discussion or decision for that payment

- 3) agreed that the RFO be requested to carry out a cost benefit analysis of NatWest's automatic transfer system between accounts and advise the Parish Council further in due course
- 4) considered and noted the following budget monitoring report for August 2008:

<u>Budget head</u>	2008/2009 budget £	Five months budget £	Five months expenditure £
1. Wages	70,000	29,167	25,670
2. Heat, light & telephone	2,500	1,042	906
3. Water	2,000	833	59
4. Repairs & renewals	10,000	4,167	9,349
5. Bank charges	500	208	117
6. Loan repayments	14,200	5,917	0
7. Sundries	15,000	6,250	1,704
8. Purchases	20,000	8,333	13,946
9. Mileage	500	208	124
10. Section 137	2,000	833	2,950
11. Altside Business Village membership	2,500	1,042	2,500
Totals	£139,200	£58,000	£57,325

4682 Correspondence

The Parish Council considered the following items of correspondence and agreed the decisions shown:

	Details	Decision
1	Inspector Kevin Booth – notifying the Parish Council of his appointment as Neighbourhood Inspector from 15 September 2008	Inspector Booth's appointment noted and further noted that he might attend meeting on 27 October 2008.
2	Letter from Mr P Harper	Mr Harper be informed that he attended most of the meetings when the matter of the Ain Tree was discussed and the matter is now closed as far as the Parish Council is concerned.

3	Netsolva regarding web site counters	Noted that a web site counter would cost £1-25 per month; agreed that Councillor Harkins be requested to discuss the matter with Netsolva at the forthcoming LALC Conference and report accordingly to meeting on 13 October 2008 meeting.
4	Councillor A Robertson – planning deregulation	Noted.

4683 General Matters

The Parish Council considered the following general matters and agreed the decisions shown:

	Details	Decision
1	Donation to Woodlands Hospice in memory of the late Jack Rooney (Councillor Duggan)	£100 donation to Woodlands Hospice agreed.
2	Review of Procurement for Goods and Services and the handling and authorisation of the following invoices (Councillor Varney)	Noted that Mr Atherton signed appropriate invoices before submission to the Parish Council for payment.
3	Energy Supply (Councillor Varney)	RFO be requested to investigate alternative energy supplies and to report in due course.
4	Correct Allocation of costs to appropriate activity (Councillor Varney)	Noted ongoing.
5	Stock control (Councillor Varney); when was the last stock take of consumable materials, do we have previous lists and who holds them (Councillor Varney)	Noted that very few consumables were stocked and that most were on a buy to use basis; further noted that the RFO would investigate the invoices for grass seed and report to the next meeting.
6	Equipment Asset List; do we have one (Councillor Varney)	Noted that asset lists were in existence.
7	Staff uniforms control and issue (Councillor Varney)	To be discussed with Mr Atherton at the next Park Committee meeting with a view to establishing a uniform policy.

4684 Vacancies for two Parish Councillors

The Parish Council considered the vacancies but no nominations were made.

4685 Planning matters

The Parish Council considered and noted the following planning matters:

	<u>Application Number</u>	Details
1	0545	Approval for new front entrance porch and layout of car parking spaces and associated landscaping – Holy Rosary Primary School
2	0665	Application for 2.4m high security fence along the Aintree Lane and Atholl Crescent boundaries of the school – Aintree Davenhill School
3	0522	Application for two storey extension – 26 Lincoln Drive
4	0583	Approval for advertisement – unit 4 Racecourse Retail Park
5	0582	Approval for trolley bays – unit 4 Racecourse Retail Park
6	0578	Approval for extension – 9 Repton Grove

7	0650	Application for air conditioning units – 6/10 Molyneux Way
8	0651	Application for new shop front and various other alterations – 6/10 Molyneux Way
9	0652	Application for ATM machine – 6/10 Molyneux Way

Having earlier declared his interest in application 0665, the Clerk did not advise the Parish Council on the matter

4686 Christmas cards

The Parish Council agreed that Christmas cards be financed with the distribution being at the Chairman's discretion.

4687 Minutes of the Park Committee held on 15 September 2008

The Parish Council considered and noted the minutes of the Park Committee held on 15 September 2008 and agreed that

- 1) it should attempt to avoid Mr Atherton having to attend the park twice on weekends by Parish Councillors unlocking and locking the park
- 2) the Clerk be requested to write to a resident in Atholl Crescent regarding paving flags on the Parish Council's land at the rear of garden
- 3) the six month plan be noted.

4688 Chairman's communications

There were no Chairman's communications.

4689 Any Other Business

4690 Dates of next meetings

The Parish Council noted the dates of the next meetings, all to commence at 7.00pm:

13 October 2008
 27 October 2008
 10 November 2008
 24 November 2008
 15 December 2008
 12 January 2009
 26 January 2009
 9 February 2009
 23 February 2009
 9 March 2009
 23 March 2009
 14 April 2009 Annual Parish Meeting to be followed by a Parish Council meeting
 27 April 2009
 11 May 2009 Annual General Meeting

The meeting closed at 9.00pm

Minutes 4674 to 4690 received as a correct record on 13 October 2008

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 Chairman